**Email to Staff**

Dear (COLLEGE/UNIVERSITY NAME) Staff,

As we continue with the 2022–2023 school year, we are making it simpler than ever to get tickets and attend (COLLEGE/UNIVERSITY NAME) athletics (and performing arts) events.

Our partnership with HomeTown Ticketing provides an easy and convenient experience for staff members to access tickets and attend campus events. Tickets for (COLLEGE/UNIVERSITY’S NICKNAME) events can be found through our website or by downloading the HomeTown Fan App (available for iOS and Android devices).

The HomeTown Fan App allows you to secure your tickets and store them on your smartphone. Simply search for events by our school’s name, zip code, or event name. Then, select the event you wish to attend, get your ticket, and present your digital ticket to be scanned on your way into the event!

You can also favorite (COLLEGE/UNIVERSITY NAME) to see upcoming events and stay up to date on everything happening around campus.

We are looking forward to seeing you in the stands cheering on our student athletes this year.

Go (COLLEGE/UNIVERSITY’S NICKNAME)!

Sincerely,

(SENDER’S NAME)  
(SENDER’S TITLE)